

BONAFIDE CERTIFICATE REQUISITION LETTER

Date :

From

Name :
Register No :
Branch :
Department :
Hosteler / Day Scholar :
Mobile No :

To

The Dean
Anna University
Regional Campus Coimbatore
Coimbatore – 641 046.

Through the Head of the Department

Sir / Madam,

Sub: AURCC – Bonafide Certificate – _____ - requested – reg.

I am studying _____ degree programme, _____ semester, _____ (Branch),
_____ (Department) in Anna University Regional Campus, Coimbatore.

I request you to kindly issue me a bonafide certificate for the purpose of

- Bank Loan* Fees receipt copy (Only one time issue) – To enclose
- Passport Passport Size Photo – To enclose
- Renewal of Passport Passport Copy – To enclose
- VISA Proof of purpose – To enclose
- Income Tax** _____ (Parent name, designation and working place) with fees receipt
- Scholarship / Award specify, _____ (Proof enclosed)
- Others specify, _____ (Proof enclosed)

* If Semester onwards student bonafide may be obtained from KDC online website using student login ID.

* Not eligible for Post Matric Scholarship Students (PMSS)

** Not eligible for SC / ST / SCA and Differently Abled (DA) students

Thanking You,

Yours obediently,

(Signature of the Student)

Office Use Only
Forwarded and recommended

Class Advisor

**Head of the Department
(with Seal)**